



**WABASH COUNTY SOLID WASTE MANAGEMENT DISTRICT
BOARD OF DIRECTORS MEETING
MONDAY, March 10th, 2025 1:30 P.M. at the DISTRICT OFFICE**

MINUTES

The Wabash County Solid Waste Management District held a Board of Director's Meeting on Monday, March 10th, 2025, at 1:30 p.m. in the district office located at 1101 Manchester Avenue, Wabash, Indiana.

Attending:

Board Members: Mayor Scott Long – President, Tyler Niccum – Vice President, Cheryl Ross – Secretary, Jeff Dawes – Member, Mitzi Pilgrim – Member, Gary Montel – Member

Absent: Nick Kopkey – Member

Staff Attending: Leann Kooi – Executive Director, Marisa Shrock – Recording Secretary

Others: Ken Ahlfeld – Controller, Doug Lehman - Attorney

Call to Order: Mayor Long called the meeting to order.

Approval of February 10th, 2025 Board Meeting Minutes:

Board members reviewed the meeting minutes from the February 10th, 2025 meeting.

- Mr. Ahlfeld noted verbiage change to first line of the Financial Report section; Mayor Long suggested an additional edit to the line.
- Ms. Shrock acknowledged the requested changes.

Mr. Niccum motioned to approve the February 10th Meeting Minutes with both corrections; Ms. Pilgrim seconded. Motion approved. (5-0)

Financial Report & Claims:

Mr. Ahlfeld handed the floor to Ms. Kooi to deliver unusual claims.

- Ms. Kooi noted two “out of the ordinary” claims, one from Riverbridge Electric as several of the front office outlets have sparked and tried to catch fire; one loose connection found.
- Ms. Kooi noted that WCSWMD also had a fuse fail in the warehouse furnace, and had to have Jones Contracting out.

Mr. Ahlfeld resumed control of the floor.

- Mr. Ahlfeld delivered the financial report noting that tipping fees appeared to be at an increase.
- Mr. Ahlfeld inquired to Mr. Lehman about the legality of making a bookkeeping edit “after the fact” should the board vote to move funds from one category to another.
- Mr. Lehman initially stated he did not think there would be an issue, but that he would look into the matter.

Mr. Dawes motioned to approve the financial report and claims; Ms. Ross seconded. Motion approved. (5-0)

Director's Report:

- Ms. Kooi reported that in February, WCSWMD served 304 residents and took in 9,600lbs of materials.
- Ms. Kooi informed that WCSWMD is preparing for the busy season expected March – June.
- Ms. Kooi updated on the new education programing covering MRFs, and that unfortunately the contractor WCSWMD was going to have make the hand-crank conveyer belt had to decline due to availability.





- Ms. Kooi updated on the mascot design competition. She informed that though all the county high schools were contacted the only submissions came from Southwood Junior/Senior High. Kooi noted that three submissions were selected to go to public vote on WCSWMD's Facebook page and the winner would be announced March 17th.
- Ms. Kooi announced that her Walking Wednesday appearance has been rescheduled for April 9th. Kooi informed that Walking Wednesdays is a program hosted by the Health Dept. to promote wellness and showcase different entities within Wabash County.
- Ms. Kooi discussed the Battery Training Program with Allen County. Kooi informed that Fire Chief Oswalt has agreed to let the program use the Allen County Fire Training building tentatively in May. WCSWMD is awaiting further information from Allen County's Solid Waste as they acquire their grant funding for the training event.
- Ms. Kooi announced that fence repairs are set to start this week. American Eagle will tackle one side, and Brainard is set to repair the other that they hit once warmer weather is consistent.
- Ms. Kooi announced that she has been working on the annual employee reviews and should be done by next week. Kooi went on to ask the board how they would like to conduct her review as Executive Director to which several suggestions were brought forth.
 - Mr. Lehman suggested Kooi perform a self-review.
 - Ms. Kooi handed out the WCSWMD in house Annual Report for members to review if they were interested. Kooi noted that the district took in more flat screen televisions than old CRT type televisions, a first for WCSWMD.

New Business:

- None to report.

Old Business:

- None to report.

Public Comment:

- None to report.

Adjournment:

Mayor Long motioned to adjourn the Board of Directors meeting

Next Meetings:

- Board of Directors – Monday, April 14th, 2025 at 1:30 p.m.

Marisa Shrock, Recording Secretary

Mayor Scott Long, Board President

